



**Vendor:** Microsoft

**Exam Code:** MB6-824

**Exam Name:** Microsoft Dynamics AX 2009 Human  
Resource Management

**Version:** DEMO

#### QUESTION 1

The company wants to improve the professional support and counseling that it offers to employees.

You have been given the task of creating a matrix organization unit and assigning people to act as mentors. When you start assigning mentors to the unit, you notice that some of them are already working in one or more matrix type units.

Which of the following rules apply to matrix organization units?

- A. A person can be affiliated to an indefinite number of matrix units.
- B. A person can be affiliated to a maximum of five matrix units.
- C. A person can be affiliated to a maximum of ten matrix units.
- D. A person can be affiliated to an indefinite number of matrix units, provided the person is already affiliated to a line unit.

**Answer: A**

#### QUESTION 2

Until recently, the company's Chief Executive Officer (CEO) also performed the duties of a Chief Operating Officer (COO). However, the company has just hired a new person to take over the responsibilities of the COO position.

You have been given the task of creating the new COO position and must decide whether to make the position unique.

For unique positions, which of the following is true?

- A. Only one position can be unique in a unit.
- B. For each position type, only one position can be unique in an organization unit.
- C. You cannot hire or move another employee to a unique position that is currently occupied.
- D. You can hire more than one employee into a unique position.

**Answer: C**

#### QUESTION 3

The Sales department has enjoyed considerable success recently and now needs additional support with processing the new orders.

To increase the number of sales support personnel, you decide to merge a Sales Administration Unit with the Sales Unit.

How do you merge the two organization units into one?

- A. Drag a unit and drop one on another, and then click Confirm when asked, Merge?
- B. Select an organization unit, and select the Move option, and then indicate the unit with which you want to merge.
- C. Move all employees from one unit to the other, and then close the first unit.
- D. Right-click on a unit, and then select Merge With.

**Answer: B**

#### QUESTION 4

You want to assemble a group of employees to address a special business need. However, you do not want the group to be part of your formal organization.

Which of the following types of organization units should you create?

- A. A line unit.
- B. A line and matrix unit.
- C. A line unit as the parent, and then a matrix unit as the child.
- D. A matrix or a project unit.

**Answer: D**

#### **QUESTION 5**

Which of the following are situations in which you would use reason codes?

- A. When moving, hiring, or terminating an employee.
- B. When assigning benefits.
- C. When updating an employee resume.
- D. When ending a recruitment project.

**Answer: A**

#### **QUESTION 6**

An employee's main employment relation with the company is which of the following?

- A. A role in the line organization.
- B. A job in the line organization.
- C. A position in the line organization.
- D. An organization unit in the line organization.

**Answer: C**

#### **QUESTION 7**

The company has just updated its mobile phones to the latest model and wants to start issuing the phones to its employees.

Before the company can do so, however, it must create each phone in which of the following Human Resource tables?

- A. Loans
- B. Loan types
- C. Loan items
- D. Create loan items

**Answer: C**

#### **QUESTION 8**

A new employee is employed in a company and a HR assistant registers the employee data in the Employee form.

What options are available to categorize the employee type?

- A. Internal and external employees.
- B. Employees, contractors, and work centers.
- C. An employee can only be registered as an Employee type.
- D. A new employee is automatically registered as a Temporary and this option is mandatory until

the trial period expires.

**Answer: B**

**QUESTION 9**

When you receive and evaluate applications for employment, whether or not you want to interview the applicant you should always inform them of your decision. If you receive numerous applications, processing each application manually can be very time consuming. Microsoft Dynamics AX Human Resources supports automated communication with applicants by enabling you to do which of the following? Choose the 2 that apply.

- A. Create mail merge documents based on templates.
- B. Create application e-mail documents.
- C. Communicate with applicants using the Enterprise Portal.
- D. Create telephone call logs.

**Answer: AB**

**QUESTION 10**

Which of the following describes the information that you can manage by using a recruitment project? Choose the 2 that apply.

- A. Staffing efforts for filling several positions at the same time.
- B. Staffing efforts for filling one position.
- C. Costs involved in recruiting employees by transferring the information from the recruitment project to a project in the Project module.
- D. An advertisement for an available position on the company website.

**Answer: BD**

**QUESTION 11**

In the Applications form, what does the correspondence action do?

- A. Determines whether or not to include the applicant in the next mail merge to be used on the applications.
- B. Displays the last communication received from the applicant.
- C. Shows whether you have communicated with the person by sending an e-mail message, or a hard copy document.
- D. Indicates the next step in the application communication process.

**Answer: D**

**QUESTION 12**

Your company creates Internet job ads from recruitment projects for the positions it needs to fill. However, applicants that are not seeking employment in a specific position or organization unit also frequently submit their resume through the job ad. To make it easier to identify general application submissions, which of the following can you do?

- A. Select the Block unsolicited applications check box on the Recruitment basket form.

- B. Create a recruitment project dedicated to collecting unsolicited applications, and then select this project in the Unsolicited field on the Parameters form.
- C. Restrict access privileges to the advertisement so that only qualified applicants can submit applications.
- D. Create two advertisements for the same job.

**Answer: B**

#### **QUESTION 13**

When you hire an applicant, Microsoft Dynamics AX automatically handles the person's base data in which of the following manners?

- A. Microsoft Dynamics AX deletes all data related to the person in the Applicant form.
- B. Microsoft Dynamics AX transfers the data to the Employee table.
- C. Microsoft Dynamics AX confirms the transfer of base data.
- D. Microsoft Dynamics AX does not handle base data, it must be transferred manually.

**Answer: B**

#### **QUESTION 14**

A new initiative has been launched within the company to examine overall levels of job satisfaction. A part of the analysis involves tracking absence over the preceding year. Which of the following provides department managers with a graphical overview of the amount and cause of employee absence?

- A. Transactions
- B. History
- C. Absence statistics
- D. Absence registration

**Answer: C**

#### **QUESTION 15**

You perform the duties of the absence administrator and in that capacity you register absence for fellow employees. In the morning, an employee calls you to say that he is sick and would not be coming to work that day. He thinks he just has the flu, but is not able to say when he will return to work. You need to register absence for the person, but you do not know the end date. Which of the following can you do?

- A. When the employee returns, use the Mass create absence tool to create individual absence transactions for each day.
- B. Create an open absence transaction, and then close it when the employee returns to work.
- C. Use the color-coding functionality in the absence calendar to mark each day according to the Max. number of days defined on the absence code.
- D. Nothing. Multiple days of absence requires that a manager perform registration.

**Answer: B**

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